



## International Mobility Programme

– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2020

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of this agreement.

#### Information about higher education institutions

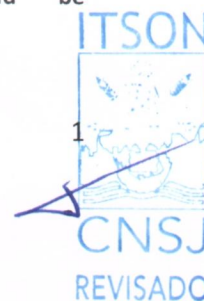
Name of the institution	Acronym	Contact details	Website
UNIVERSIDAD DE SEVILLA	E SEVILLA01	Unidad de Movilidad: Tel: 34 954551051 Fax: 34 966658705 Correo electrónico: <a href="mailto:relint25@us.es">relint25@us.es</a> ; Coordinadora Institucional VICERRECTORA DE INTERNACIONALIZACIÓN CARMEN VARGAS MACIAS Avda. Ciudad Jardín 20-22 41005 Sevilla	<a href="http://www.internacional.us.es">www.internacional.us.es</a>
Instituto Tecnológico de Sonora	ITSON	Coordinación de Movilidad Académica y Asuntos Internacionales Tel +52 644 109000 ext. 1621, 1622 y 1623 Correo electrónico: <a href="mailto:asuntosinternacional@itson.edu.mx">asuntosinternacional@itson.edu.mx</a> Coordinadora Mónica Lizette Gómez Juraz 5 de febrero 818 sur, Colonia Centro, CP 85000, Ciudad Obregón, Sonora	<a href="http://www.itson.mx">www.itson.mx</a>

#### A. Mobility numbers per academic year

FROM	TO	ISCED: Area name	Course*	Cycle	Number of students	Months per student
ITSON	E SEVILLA01	34 31	Administración de Empresas Ciencias Sociales y del Comportamiento	1 <sup>st</sup> , 2 <sup>nd</sup>	4	5
E SEVILLA01	ITSON	34 31	Administración de Empresas Ciencias Sociales y del Comportamiento	1 <sup>st</sup> , 2 <sup>nd</sup>	4	5

\*In case Isced Code Subject involves several study programmes, it should be specified which programme is included in the agreement.

If column "FROM" is marked with # means specific exchange for double degree.



## B. Required language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the language skills at the start of the study or teaching period:

Receiving institution	Area Name	Language 1	Language 2	Student	Staff
E SEVILLA01	34 Administración de Empresas 31 Ciencias Sociales y del Comportamiento	Español			
ITSON	34 Administración de Empresas 31 Ciencias Sociales y del Comportamiento	Español			

For more details on the language of instruction recommendations, see the course catalogue of each institution.

## C. Additional requirements

## D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
<b>E SEVILLA01</b> Academic Calendar: <a href="http://www.us.es/estudios/calendario/index.html">http://www.us.es/estudios/calendario/index.html</a> The universities whose academic year is from January to December (calendar year), exchanges can only be made in the semester from February to July 2015.	DEADLINE FOR APPLICATION: 30 <sup>TH</sup> JUNE	DEADLINE FOR APPLICATION: 30 <sup>TH</sup> NOVEMBER
<b>ITSON</b> Año académico <a href="http://apps.itson.mx/calendarioitson/anual.asp">http://apps.itson.mx/calendarioitson/anual.asp</a> El año académico en ITSON es de enero a diciembre.	DEADLINE FOR APPLICATION: MAY 31 <sup>ST</sup>	DEADLINE FOR APPLICATION: NOVEMBER 30 <sup>TH</sup>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2017 will only take effect as of 1 September 2018.*

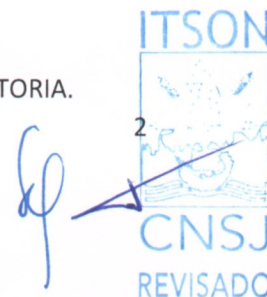
## E. Information

### 1. Grading systems of the institutions

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.*

<http://servicio.us.es/academica/normativa-documentacion>  
<http://www.us.es/downloads/acerca/normativa/normativa-examenes.pdf>

LA ESCALA DE CALIFICACIONES EN ITSON ES DE 0 A 10, SIENDO 7 LA MÍNIMA APROBATORIA.



## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E SEVILLA01	<a href="mailto:relint3@us.es">relint3@us.es</a>	<a href="http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/VisadosDeLargaDuracion.aspx">http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/InformacionParaExtranjeros/Paginas/VisadosDeLargaDuracion.aspx</a>
ITSON	<a href="mailto:monica.gomez@itson.edu.mx">monica.gomez@itson.edu.mx</a>	<a href="https://embamex.sre.gob.mx/espana/index.php/visas/513">https://embamex.sre.gob.mx/espana/index.php/visas/513</a>

## 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

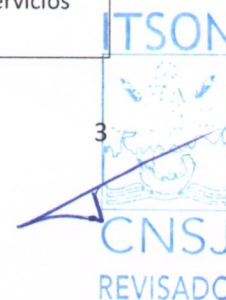
Institution	Contact details	Website for information
E SEVILLA01	<a href="mailto:Relint21@us.es">Relint21@us.es</a>	<a href="mailto:RELINT19@US.ES">RELINT19@US.ES</a> <a href="mailto:RELINT21@US.ES">RELINT21@US.ES</a> <a href="http://www.seg-social.es/Internet_6/Masinformacion/TramitesyGestiones/Seguroescolar/index.htm">http://www.seg-social.es/Internet_6/Masinformacion/TramitesyGestiones/Seguroescolar/index.htm</a>
ITSON	<a href="mailto:Monica.gomez@itson.edu.mx">Monica.gomez@itson.edu.mx</a>	

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation.


Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E SEVILLA01	<a href="mailto:sacuinfor2@us.es">sacuinfor2@us.es</a> <a href="mailto:sacudocu20@us.es">sacudocu20@us.es</a> <a href="mailto:sacuinfor1@us.es">sacuinfor1@us.es</a>	<a href="http://sacu.us.es/spp-servicios">http://sacu.us.es/spp-servicios</a>



ITSON	<a href="mailto:Monica.gomez@itson.edu.mx">Monica.gomez@itson.edu.mx</a> <a href="mailto:repcionresidencias@itson.edu.mx">repcionresidencias@itson.edu.mx</a>	<a href="https://www.itson.mx/micrositios/residencias/Paginas/residencia.asp">https://www.itson.mx/micrositios/residencias/Paginas/residencia.asp</a> <u>x</u>
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F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E SEVILLA01	VICERRECTORA DE INTERNACIONALIZACIÓN CARMEN VARGAS MACIAS  Avda. Ciudad Jardín 20-22 41005 Sevilla		
ITSON	Rector del Instituto Tecnológico de Sonora	28/01/2019	